

A regular meeting of the Town Board of the Town of Conesus, County of Livingston and the State of New York was held at the Town Hall, 6210 South Livonia Road, Conesus, New York on the 3rd day of June 2025 at 7:00 PM.

PRESENT:

Donald Wester	-----	Supervisor
Gary Sparks	-----	Deputy Supervisor
John Fama	-----	Councilman
Jerome Butterbrodt	-----	Councilman
Julie C. Shutt	-----	Town Clerk

ABSENT:

Brian McCarty	-----	Councilman
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Others present: Town Attorney - Donald Young, and approximately 9 other guests.

Supervisor Wester opened the meeting at 7:00 PM and Deputy Supervisor Sparks led the Pledge of Allegiance.

ANNOUNCEMENTS AND COMMUNICATIONS

Next Town Board Tuesday, July 1, 2025 at 7:00 P.M.

Grievance Day is Wednesday, June 4, 2025, from 4:00 PM – 8:00 PM

PRIVILEGE OF THE FLOOR:

Audrey deWit updated us on her Eagle Scout Project at Ricky Greene Park which is now complete. She worked on the gazebo, the fence around the cabin, and the barrier around the playground. Audrey's Eagle Scout Ceremony will be on August 16 at 3:00 PM at the park.

DISCUSSION: TOWN CLERK'S MINUTES**RESOLUTION #38 ACCEPT TOWN CLERK'S MINUTES**

On a motion of Deputy Supervisor Sparks and seconded by Councilman Butterbrodt, the following resolution was

ADOPTED AYES 3 NAYS 0 ABSTAIN 1 ABSENT 1

RESOLVED that the Town Board accepted the Town Clerk's minutes for the April 1, 2025 Regular Town Board Meeting.

Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama - Abstain, Councilman McCarty - Absent, Deputy Supervisor Sparks - Aye, Supervisor Wester - Aye

DISCUSSION: SUPERVISOR'S REPORT**RESOLUTION #39 ACCEPT SUPERVISOR'S REPORT**

On a motion of Councilman Fama and seconded by Councilman Butterbrodt, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED that the Town Board accepted the Supervisor's monthly report for May 2025 as follows:

Receipts

General Fund \$36,160.96
Highway Fund \$11,876.50
Special Districts \$0.00

TOTAL: \$48,037.46

Disbursements:

General Fund \$73,946.67
Highway Fund \$52,447.13
Special Districts: \$0.00
Cell Tower: \$0.00

TOTAL: \$126,393.80

Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama - Aye, Councilman McCarty - Absent, Deputy Supervisor Sparks - Aye, Supervisor Wester - Aye

DISCUSSION: TOWN CLERK'S REPORT

RESOLUTION #40 ACCEPT TOWN CLERK'S REPORT

On a motion of Councilman Butterbrodt and seconded by Councilman Fama, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED that the Town Board accepted the Town Clerk's monthly report for May 2025 as follows:

Total Local Shares Remitted \$4,161.50
 New York State Department of Health \$0.00
 NYS Ag. & Markets for spay/neuter program \$23.00
 NYS Environmental Conservation \$0.00
 TOTAL \$4,184.50

Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama - Aye, Councilman McCarty - Absent, Deputy Supervisor Sparks - Aye, Supervisor Wester - Aye

DISCUSSION: ASSESSOR'S REPORT

Grievance Day is Wednesday, June 4, 2025, from 4:00 PM – 8:00 PM

DISCUSSION: HIGHWAY DEPARTMENT REPORT

Highway Supt. Marusiak was absent but wanted to pass along that the culvert on Railroad Avenue has been replaced and the road is back open. There is a lot of mowing going on. All of the employees in the Highway Dept. are excited about the repair project to the highway shop and they will have a safe working environment. The department took delivery of their new wheeled excavator.

DISCUSSION: CODE ENFORCEMENT REPORT

Code Enforcement Officer Ron Maxwell was absent.

DISCUSSION: UPDATES ON KEY ISSUES

Conesus Lake Association: Watershed Education Center Program: June 19 – History of Long Point Park Picnics. Go to conesuslake.org for more information and to register.

Watershed Management Update/Annual Meeting will be held at Conesus Lake Sportsman's Club.

DISCUSSION: UPDATES ON KEY ISSUES CONTINUED

Supervisor Wester updated us on things at the county level:

The Livingston County Human Services Committee had a meeting on June 3rd. The County has hired a deputy director for the Livingston County Center for Nursing and Rehabilitation. The Board of Supervisors has been going smooth!

UNFINISHED BUSINESS/ UPDATES

DISCUSSION: SEQR FOR PARK PROJECTS

RESOLUTION #41 SEQR DETERMINATION FOR RICKY GREEN PARK REPAIRS

On a motion of Deputy Supervisor Sparks and seconded by Councilman Butterbrodt, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

WHEREAS, the Town Board of the Town of Conesus finds that certain work (the "Work") is required at Ricky Greene Park, including replacement and repairs of roofing at Ricky Greene Park and the construction of additional sidewalks at Ricky Greene Park; and

WHEREAS, the Town Board intends to call for bids and engage contractors to complete such Work.

NOW, THEREFORE, BE IT, RESOLVED, that the Work is an Unlisted Action pursuant to the State Environmental Quality Review Act ("SEQR"), and, based upon the Town Board's hard look at all potential environmental impacts of the Project, inclusive of any documentary, testimonial, and other evidence presented to the Town, inclusive of any information presented and discussed during the Board's meetings, together with any input from Town staff and consultants, as well as any applicable advisory boards and agencies, including but not limited to the fact that a) the roofing work has been re-designed to address SHPO comments, b) the sidewalks are limited in scope and scale and c) the roofing work is in the nature of repair and replacement and not for additional structures, the Board concludes none rise to the level of potentially significant adverse environmental impacts, all as additionally set forth in the record inclusive of the SEQR EAF, and, consistent therewith, the Board hereby approves the EAF and issues a Negative Declaration with regard to the Work.

Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama -Aye, Councilman McCarty - Absent, Deputy Supervisor Sparks - Aye, Supervisor Wester - Aye

DISCUSSION: CALLING FOR BIDS FOR PARK PROJECTS

RESOLUTION #42 To Call for Bids Pursuant to NY General Municipal Law for Roof Replacement/Repair Project at Ricky Greene Park in the Town of Conesus, NY

On a motion of Councilman Fama and seconded by Deputy Supervisor Sparks, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

WHEREAS, the Town Board of the Town of Conesus finds that cabin and gazebo roofing at Ricky Green Park need replacement and repairs; and

WHEREAS, with the assistance of MRB Engineering, the Town of Conesus has prepared a bid package, including bid specifications, relating to such cabin and gazebo roofing replacement and repairs, with such bid package and bid specifications being on file with the Town of Conesus Clerk where they are available for public review.

NOW, THEREFORE, BE IT RESOLVED, that the Conesus Town Board hereby authorizes a call for bids for said roofing project at Ricky Greene Park in the Town of Conesus, all in accord with the bid package and bid specifications on file with the Town of Conesus Clerk, with sealed responses to such call for bids due, in accord with the bid package and specifications, no later than July 10, 2025 at 4:00 PM at Conesus Town Hall at 6210 South Livonia Rd., at which time said bids will be publicly opened and read; and, be it further

RESOLVED, that the Town Clerk is directed to advertise said call for bids in compliance with the law.

Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama -Aye, Councilman McCarty - Absent, Deputy Supervisor Sparks - Aye, Supervisor Wester - Aye

RESOLUTION #43 To Call for Bids Pursuant to NY General Municipal Law for Sidewalk Project at Ricky Greene Park in the Town of Conesus, NY

On a motion of Councilman Butterbrodt and seconded by Councilman Fama, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

WHEREAS, the Town Board of the Town of Conesus feels that additional sidewalks are necessary at Ricky Greene Park in the Town of Conesus to facilitate pedestrian circulation within the Park; and

WHEREAS, with the assistance of MRB Engineering, the Town of Conesus has prepared a bid package, including bid specifications, relating to the construction of such additional sidewalks, with such bid package and bid specifications being on file with the Town of Conesus Clerk where they are available for public review.

NOW, THEREFORE, BE IT RESOLVED, that the Conesus Town Board hereby authorizes a call for bids for said sidewalks at Ricky Greene Park in the Town of Conesus, all in accord with the bid package and bid specifications on file with the Town of Conesus Clerk, with sealed responses to such call for bids due, in accord with the bid package and specifications, no later than July 10, 2025 at 4:00 PM at Conesus Town Hall at 6210 South Livonia Rd., at which time said bids will be publicly opened and read; and, be it further

RESOLVED, that the Town Clerk is directed to advertise said call for bids in compliance with law.

Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama -Aye, Councilman McCarty - Absent, Deputy Supervisor Sparks - Aye, Supervisor Wester - Aye

NEW BUSINESS

DISCUSSION: NEW COPIER LEASE

Our current copier lease with Xerox is set to expire at the end of November. Information has been gathered by the Town Clerk from the following companies: Xerox, Toshiba, and Lineage.

This topic has been tabled until a later date in order to gather more specifics on service, number of copies included monthly, etc.

NEW BUSINESS CONTINUED

DISCUSSION: FIRE SYSTEM

It has been determined that our fire system is getting old and the company that manufactured it is no longer in business. The Town Board has decided to do more research/write requests for proposals from at least 2 other vendors. Do all of our systems work together? Topic has been tabled, and more information will be gathered.

DISCUSSION: BATTERY BACK UP FOR CODE/ASSESSOR OFFICE

In a recent visit to the Town Hall, Hurricane Technologies determined that neither of the battery back-ups for computers in the Code Enforcement/Assessor office are not working. It was also determined that two are not needed and one is sufficient. Hurricane Technologies quoted \$210.00 for replacement of one battery back-up for the computers in that office.

RESOLUTION #44 ACCEPT QUOTE FOR BATTERY BACK UP

On a motion of Councilman Butterbrodt and seconded by Deputy Supervisor Sparks, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED that the Town Board accepted the quote from Hurricane Technologies for the replacement of a Battery Back-Up in the Code Enforcement/Assessor Office in the amount of \$210.00.

Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama - Aye, Councilman McCarty - Absent, Deputy Supervisor Sparks - Aye, Supervisor Wester - Aye

DISCUSSION: FINAL AED QUOTE

A final quote was presented for replacing AED in Town Hall and placing one in the Highway Facility as well AND including a cabinet for the one in the Highway Facility (existing cabinet can be used in the Town Hall). The final quote from Cardiac Life with cabinet is \$3,792.54.

NEW BUSINESS CONTINUED

RESOLUTION #45 ACCEPT FINAL QUOTE FOR AED

On a motion of Councilman Fama and seconded by Deputy Supervisor Sparks, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED that the Town Board accepted the final quote from Cardiac Life for the replacement of Town Hall AED and addition of Highway Facility AED for the total amount of \$3,792.54

Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama - Aye, Councilman McCarty - Absent, Deputy Supervisor Sparks - Aye, Supervisor Wester - Aye

DISCUSSION: BUDGET MODIFICATION

RESOLUTION #46 APPROVE BUDGET MODIFICATION

On a motion of Councilman Fama and seconded by Deputy Supervisor Sparks, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVED that the Town Board approved the following budget modification:

General Fund

Transfer from A1990.4 Contingency \$1,634.00

Transfer to A1910.4 Unallocated Insurance \$1,634.00

Highway Fund

Transfer from DAUB Unexp. Balance \$169,477.00

Transfer to DA5130.2 Machinery, Equip & Cap. \$169,477.00

Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama - Aye, Councilman McCarty - Absent, Deputy Supervisor Sparks - Aye, Supervisor Wester - Aye

PUBLIC COMMENTS:

Charlie Dickerson: Thanked board for sharing the information about the AED. Conesus United Methodist Church will also be getting one.

Richard Corrigan: Asked questions — Who wrote the 3 park resolutions? Who wrote the bid spec packet? Who is writing the RFP for the fire system? How much did the AED cost?

DISCUSSION: PAYMENT OF VOUCHERS

RESOLUTION #47 ACCEPT THE CLAIMS

On a motion of Councilman Butterbrodt and seconded by Councilman Fama, the following resolution was

ADOPTED AYES 4 NAYS 0 ABSENT 1

RESOLVE to pay the vouchers in the following amounts:

General Fund: Vouchers #155 - #183 totaling \$18,277.13

Highway Fund: Vouchers #84 - #94 totaling \$279,881.62

Vote of the Board: Councilman Butterbrodt - Aye, Councilman Fama - Aye, Councilman McCarty - Absent, Deputy Supervisor Sparks - Aye, Supervisor Wester - Aye

DISCUSSION: ADJOURN THE MEETING

On a motion of Councilman Fama and seconded by Deputy Supervisor Sparks, the meeting was adjourned at 8:30 PM

Respectfully submitted,

Julie C. Shutt, Town Clerk