

**PROCESSING AN AGRICULTURAL DATA STATEMENT**  
(Pursuant to Section 305-a of the Agricultural and Markets Law)

Any application requiring:                    Special use permit  
                                                          Site plan approval  
                                                          Use variance or  
                                                          Subdivision approval

Which requires approval by:                A Planning Board  
                                                          Zoning Board of Appeals  
                                                          Town Board or  
                                                          Village Board of Trustees

Must submit an Agricultural Data Statement (ADS) if the proposed project occurs on property within an agricultural district containing a farm operation or on property with boundaries within 500 feet of a farm operation located within an agricultural district.

Content of an Agricultural Data Statement requires:

- Name and address of applicant,
- Description of the proposed project and its location,
- Name and address of any owner of land within the agricultural district, which land contains farm operations and is located within 500 feet of the boundaries of the property upon which the project is proposed.
- A tax map or other map showing the site of the proposed project relative to the location of the farm operations identified in the ADS.

The Clerk of the appropriate governmental entity is required to mail a written notice containing a description of the proposed project and its location to owners of land as identified by the applicant in the ADS.

The local reviewing board must evaluate and consider the ADS to determine the possible impacts of the proposed project may have on the functioning of farm operations within the subject agricultural district.

Procedural Considerations

- A map of the town's agricultural district (s) should be well displayed within the municipal office where land use applications are submitted. The map will benefit both the applicant and municipal review officer in determining the location of the subject parcel. An Agricultural District map<sup>1</sup> can be obtained from either the County Planning Department or Clerk of the County Legislative Body.
- The local reviewing board should ascertain present and future farming conditions to ensure the proposed land use does not conflict with current or future farming activities. A farmer's knowledge of local agricultural conditions is fundamental for the local reviewing board's evaluation and determination of appropriate mitigation measures and whether the action proposed will conflict with farming practices.
- The County Agricultural and Farmland Protection Board may assist local reviewing boards in project evaluation. Members of the Board include the County Planning Directors, a County Cooperative Extension Agent and the Chair of the County Soil and Water Conservation District's Board of Directors.
- A copy of the completed ADS and action by the local reviewing board should be submitted to the County Agricultural and Farmland Protection Board for its records.

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<sup>1</sup> Tax map identification numbers of all parcels within a district are listed and are on file at either the County Real Property Tax Office or the County Clerk's Office.

## AGRICULTURAL DATA STATEMENT

1. Name and address of applicant:

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2. Location of the proposed action:

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3. Description of the proposed action to include: (1) Size of parcel or acreage to be acquired and tax map identification number of tax parcel (s) involved: (2) The type of action proposed (e. g. , single-family dwelling or subdivision, multi-family development, apartment complex, commercial or industrial facility, school, community or public service facility, airport, etc.) and (3) project density.

**(Please provide this information on the reverse side of this application and attach additional description as necessary.)**

4. Name, address, telephone number and type of farm of owner(s) of land within the agricultural district which land contains farm operation(s) and upon which the project is proposed or which is located within 500 feet of the boundary of the property upon which the project is proposed:

A. Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Type of farm: \_\_\_\_\_

B. Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Type of farm: \_\_\_\_\_

C. Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Type of farm: \_\_\_\_\_

D. Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Type of farm: \_\_\_\_\_

5. Tax map or other map showing the site of the proposed project relative to the location of farm operation identified in the ADS.